

Religious establishments across the nation have embraced eBridge's online document management solution as a way to more productively access important files; protect sensitive information from loss, theft, or destruction; and improve their operations overall.

### ACCESS FILES ANYTIME FROM ANYWHERE

Because eBridge is a hosted document management system, districts and churches are able to access your data 24/7, from any computer with an Internet connection. Paper files can be lost, misplaced, or even destroyed by fire, flood or natural disaster. With eBridge, you don't ever have to worry about where your records are or how long they'll last.

### INCREASE EFFICIENCY WITH BUILT-IN WORKFLOW

Built-in workflow functionality allows you to automatically route files to individuals or groups to be worked. Users are notified immediately that they have new documents in their queue, and administrators are able to monitor a document's progress, start to finish.

### FIND FILES FASTER WITH FULL TEXT SEARCH

Optical Character Recognition (OCR) allows you to search by any keyword within a document in addition to, or instead of, an index value search. The eBridge Viewer also allows you to redact sensitive information before you send or print a record, highlight important information, and quickly search a document for specific OCR data. With our viewer, you also have the ability to email a secure link that expires, rather than the document itself, for greater compliance with privacy regulations.

### MULTIPLE FILING CABINETS SUPPORT DIVERSE FUNCTIONS

With eBridge, you can keep your organization's operations completely separate from each other by creating separate file cabinets for each area — Clergy, Districts, HR, and Financial Services, to name a few. Only provide access to those users who are authorized for that operation.

### USER-LEVEL PERMISSIONS AND DOCUMENT-LEVEL SECURITY PROTECTS CONFIDENTIALITY

Within each file cabinet, you can set each user's level of access, from view-only to complete admin. Document-level security also allows you to prevent a user from viewing certain documents, such as disciplinary ministry files or payroll information. This allows you to keep confidential documents confidential, without worrying about who has access to paper files or unencrypted documents stored on a local network. Enhanced audit trails also allow you to track who is accessing files, when, and what they're doing with them.

### A TRUSTED NAME

eBridge is backed by a decade and a half of experience in online document management. We have extensive experience in the religious and nonprofit fields, as well as a number of industries that are held to strict compliance and security guidelines. eBridge is currently in use in a number of the United Methodist Church conferences, with more signing on regularly.

### TOTAL SECURITY

The primary focus at eBridge is the security, availability and integrity of your files. All customer data is stored at our secure, redundant data centers. eBridge uses Transport Layer Security (TLS) for data transfer and AES 256 Block CBC encryption for data storage. Additionally, eBridge has been certified as a HIPAA/HITECH compliant service organization, as well as a SOC2 Service Organization, by the third-party auditing firm 360 Advanced, P.A.

"It is now very convenient to find what I need from my desk or anywhere that I have internet access. I can't think of one good reason to not transition to the eBridge system."

Cindi Patsios, Administrative Assistant  
The North Alabama Conference of the United Methodist Church

"eBridge is affordable and scalable, but more importantly with their system, we weren't going to lose any of the documents we had already digitized. I no longer have 14 file cabinets in my office."

David Dodge  
Center for Clergy Excellence  
Florida Conference of the United Methodist Church

